

Customer Service

bscy he e an a hen ice change e ended o all g e pon en ance and e i?
___ Do e iden a i an appea o be po i i e and app oachable?

Presentation

Safety

Signs

- ___ Has he **ap** been **emo** ed f om **ign** ha e e **p** e io l h ng?
- ___ Are all info ma ional **ign** **p** in ed ing he e abli hed **ign** empla e a he han hand i en?
- ___ Do all info ma ional **ign** ha e a cohe i e de **ign** and follo a con i en i al heme?
- ___ Are all **ign** di **p**la ing **p**da ed info ma ion?
- ___ Doe e e **ign** holde ha e a **ign** i hini? f no ,i he e a **p**lan o o e a a ho e i ho **ign** o main ain a cl e -f ee en i onmen?
- ___ Do all **ign** holde con ain a **p** ope l di **p**la ed **ign** (cen e ed and aigh)?
- ___ Are e en o ched le **ign** c en and eflec ing acc a e da e and ime?

Comments: _____

Electronic

- ___ Are digi al di **p**la , cha c een o moni o , in o king o de and di **p**la ing ele an info ma ion?
- ___ Are cha ging a ion o o le a ailable fo g e o cha ge elec onic de ice?

Comments: _____

Storage/Supplies

- ___ Are he e oom e **ipp**ed i h all nece a **p**plie cha oile **p**ape , oap, and hand o el?
- ___ Can ge ea il e **p**o an conce n o i e ela ed o e oom cleanline and **p**plie?
- ___ Are all i ible d o age hel e ell-o gani ed i h clea l labeled i em?
- ___ Are cleaning **p**plie o ed in a de igna ed a ea?
- ___ Are o age con aine and bin clean and in good condi ion?
- ___ he o age oom f ee f om an **ign** of **p**e o infe a ion?
- ___ he e a em in **p**lace fo managing in en o and e ocking i em a needed?

Comments: _____
